

## **REQUIREMENTS FOR PA-VISA UPON ARRIVAL [PA-VUA]:**

Indian nationals require visa to come to the Philippines.

Generally a visa is applied at New Delhi Philippine Embassy for all kinds of Visas. You may apply only for business visa at the consulates in Mumbai, Chennai and Kolkota. If you apply for tourist visa at any consulate, it will be forwarded to Delhi.

If applying overseas, do it in your country of legal stay, employment or study.

**BUT IN CASE OF EMERGENCY YOU MAY APPLY IN THE PHILIPPINES VIA A LOCAL SPONSOR, WHICH IS FASTER.**

**IT IS CALLED A “PRE APPROVED VISA UPON ARRIVAL” WHICH IS A NEW POLICY OF THE GOVERNMENT. This has been implemented since May 2007.** This is faster and no interview is required. **You may fly from any country in the world.**

Just ask your contact in the Philippines to secure for you a PRE-APPROVED VISA ON ARRIVAL. It takes about 2 to 3 days. Just fax/e-mail these papers:

1. Your passport pages showing Data [Name, D/P of B, Passport details, photo page, etc].
2. Your travel itinerary. Your arrival date, time and flight number must be fixed.

Local contact means your supplier, customer, business associate or others. They will have to apply through PCCI or any foreign chamber in the Philippines such as the Indian Chamber of Commerce, submitting the above requirements and fees for the Immigration. They are your guarantors and will apply on your behalf.

Local contact must be either one of the Top 1000 corporation in the Philippines, or member of the foreign chamber which shall be applying for the visa.

Your local contact in RP will apply and if approved, they will receive your approved BI FORM AFF-07-001. They will be responsible to forward it to you.

Original copy of BI form 2007-07-001 to board the airline would be preferred but in case of emergency/time pressure they could fax, scan or email you. **Once you receive this YOU MAY FLY.** You do not have to secure any further endorsement from any Philippine Embassy or Consulate.

Make sure the Airline have received orders from Bureau of Immigration, Phil. authorizing the airline concern to allow you to board the flight. Do not board if they do not have received any authority as they might be penalized. Avoid changing time or date of the flight, and airline.

Upon arrival, show your copy of BI FORM AFF-07-001. The Immigration Official will stamp your passport for 30 days, subject to another 30 days maximum visa extension. Return ticket to your country of legal stay, work or study is needed.

You can only apply for business visa under this scheme. Children are not allowed. No fees will be collected at the Airport since this visa is pre-paid.

(submit on the letterhead of the ALBC [Applicant's Local Business Contact])

**REQUEST FOR PRE-APPROVED VISA ON ARRIVAL**  
**AND LETTER OF GUARANTEE**

ICC Form No. 2007/01

Date: \_\_\_\_\_

TO: **INDIAN CHAMBER OF COMMERCE PHILS., INC.**  
Room. 1803 City-Land 10 Tower 1  
156 H.V. Dela Costa St., Makati City 1226

Sir:

We would like to request the Chamber to recommend our application for a pre-approved visa on arrival for \_\_\_\_\_ (number) individuals the details of which are as follows:

	1	2	3
NAME			
CITIZENSHIP			
PASSPORT NO.			
EXPIRY DATE			

PURPOSE:  Private Business Meet  M.I.C.E  I.T.  OTHERS \_\_\_\_\_

LENGTH OF STAY \_\_\_\_\_ EXPECTED Date of ARRIVAL \_\_\_\_\_

Flight Number/Airline \_\_\_\_\_ EXPECTED Date of DEPARTURE \_\_\_\_\_

We are hereby attaching the payment of US\$ 25 [payable in pesos], and Pesos 10.00 as LRF [legal research fee].

We guarantee that the above-named applicants shall depart from the Philippines prior to the expiration of their visa. We likewise guarantee that we shall notify the Chamber within 24 hours from arrival of the passenger, and any extension of visa thereof.

In addition, we shall also inform the Chamber about the departure of the above-named individuals within seven (7) days upon their exit. Failure on our part to do this will automatically authorize the Chamber to inform the BI of such non-departure and, if warranted, will mean legal liabilities and/or imposition of penalties or fines against us as may be determined by the BI.

In case of any change in their visa category, we shall promptly inform the Chamber within 3 days on filing on any such intent.

We shall also make a payment of Chamber's/Federation/others fee if any.

Attached herewith is the duly accomplished application Original form [ BI FORM AFF-07-001 ] and 2 photocopies per applicant.

Kindly inform us of the result of our application at any of the following:

Telephone Nos.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Office hours only: \_\_\_\_\_ Any time: \_\_\_\_\_ via T F E M

Thank you.

\_\_\_\_\_  
Authorized Signatory                      Name                      Position

**PLEASE DO NOT FILL BELOW THIS LINE, FOR ICC USE ONLY**

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Member \_\_\_\_\_ Yes \_\_\_\_\_ No

DF Paid \_\_\_\_\_ O.R. No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

ICC recorded under: Ledger \_\_\_\_\_ Page \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

**Documents Sent to DTI:**

Via Fax on \_\_\_\_\_ [for initial processing only]

Hand carried via Transmittal letter # \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

**Approval Received from DTI:**

Approval \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

***NOTE: This form may also be emailed or faxed to the ICC office at 844-6983 for immediate review and action. Upon confirmation, the original forms may be submitted to the ICC together with the Development Fees.***

Contact: (632) 814-0918, (632) 844-7222 Email : [indianchamberphils@tri-isys.com](mailto:indianchamberphils@tri-isys.com)  
Ellen +639176263422  
Vishnu Hathiramani +639178318455 / Ram Sitaldas +639177957210

Republic of the Philippines  
Department of Justice

**BUREAU OF IMMIGRATION  
Manila**

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**BI Form No. AFF-07-001**

**MC No. AFF-06-016**

Application for Issuance of Temporary Visitor's Visa Upon Arrival under Section 9, paragraph A of the Philippine Immigration Act, as amended in relation to Memorandum Circular No. AFF-06-016.

Name \_\_\_\_\_

Nationality

\_\_\_\_\_

Date of Birth \_\_\_\_\_

Place of Birth

\_\_\_\_\_

Permanent Foreign Address \_

\_\_\_\_\_

Contact No. \_\_\_\_\_

Email

\_\_\_\_\_

Address in the Philippines

\_\_\_\_\_

Contact No. \_\_\_\_\_

Email

\_\_\_\_\_

Passport No. \_\_\_\_\_

Place of Issue

\_\_\_\_\_

Date of Issue \_\_\_\_\_

Expiration Date

\_\_\_\_\_

Date of Arrival \_\_\_\_\_

Flight No.

\_\_\_\_\_

Date of Departure \_\_\_\_\_

Flight No.

\_\_\_\_\_

Purpose of the Visit :

BUSINESS

\_\_\_\_\_

Sponsor Business Organization

INDIAN CHAMBER OF COMMERCE PHILS. INC.

\_\_\_\_\_

**Name, Signature and Contact Number of Officer of the Sponsor Business Organization**

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VISHNU HATHIRAMANI

ICC

**Name**

**Signature**

**Organization**

RAM SITALDAS

ICC

**Name**

**Signature**

**Organization**

**Contact Number :** \_\_\_\_\_ 814-0918 **Mobile No.** \_\_\_\_\_ VH -0917-6263422 / RS – 0917-7957210

**Email Address:** \_\_\_\_\_ indianchamberphils@tri-isys.com

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MC No. AFF-06-016

Note: Please include photocopy of passport showing photograph and personal particulars of the applicant

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**ENDORSED BY :** \_\_\_\_\_

**DATE RECEIVED FROM PCCI/FCCI**

**DTI-BOI Authorized Signatory**

**Date**

Email: [osac@boi.gov.ph](mailto:osac@boi.gov.ph)

Trunkline No. (632) 890-1332 loc. 249

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